



To our valued clients, subcontractors and vendors:

Cunningham Paving Company is currently monitoring the coronavirus or COVID-19 outbreak so that we may protect our employees, clients, their families, as well as the general public. While we are not aware of anyone contracting the virus that is involved with a Cunningham Paving project, we believe the best course of action is to be prepared in the event a situation arises and to hopefully prevent anyone from contracting the virus and avoiding its further spread.

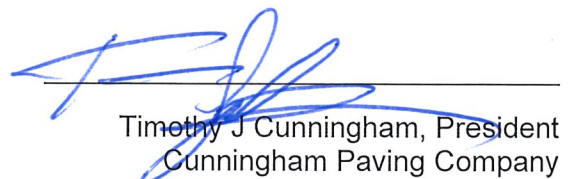
Safety is our number one priority on any Project at Cunningham Paving. Therefore, out of an abundance of caution, we have taken the following steps to address COVID-19.

- Only essential operational personnel will be on staff through April 6th, 2020.
- We have asked any employee not feeling well to stay at home and consult with their doctor;
- Employees are required to take their temperature daily and complete a "temperature certification" sheet, any employee who has a temperature of over 100.4 is required to self-isolate at home for 14 days;
- We have adopted a "no hand-shake policy" until further notice; employees are asked to keep a safe distance of 6 feet from each other and the general public
- Hand sanitizer, soap, water and tissues are readily available to our employees in order to maintain a clean, safe environment
- All employees will be required to wear appropriate PPE whenever working on a job
- We have limited travel of employees and are conducting meetings by phone or video whenever possible;
- Employees who have traveled to any high-risk coronavirus area or if you have been in contact with someone who is confirmed to have the virus should self-isolate at home for at least 14 days.

Visitors to Cunningham Paving offices are asked to join our "no-hand shake" policy, and we ask that they set aside visit plans if they have been ill or if they have visited high-risk virus areas. We ask for our customers understanding that our employees may not attend in person previously scheduled meetings or events during this rapidly evolving situation.

Finally, we are assessing the impact the outbreak is or may have on completion deadlines for our projects. Currently, we are unaware of shortages in labor or delays in deliveries due to the outbreak but we will continue to monitor and update you with any impacts to the scheduled completion of your project. We ask that our subcontractors and vendors notify us of any issues they may be experiencing in this regard.

If you should have any questions or require clarification on any of Cunningham Paving Company's safety policies, please contact our office staff. Thank you for your understanding during this time.



Timothy J Cunningham, President
Cunningham Paving Company